
DIPLOMA JOINT INSURANCE FUND

**BOARD OF TRUSTEES' MEETING AGENDA
December 5, 2024**

- I. **Call to Order - Robert Carfagno, Chairperson**
- II. **Open Public Meetings Statement - Robert Carfagno, Chairperson**
- III. **Roll Call**
- IV. **Introduction of Guests**
- V. **Board of Trustee Business**
 - A. **Approval of the July 25, 2024 Fund Commissioners' Reorganization Meeting Minutes**
 - B. **Approval of the July 25, 2024 Board of Trustees' Reorganization Meeting Minutes and Closed Meeting Minutes**
 - C. **Reports**
 - 1. **Chairperson - Robert Carfagno**
 - 2. **Secretary - Eric Larson**
 - 3. **Attorney - Dennis McKeever, Chasan Lamparello, Mallon & Cappuzzo, PC**
 - a. Resolution 24-06 Approving Amended OPRA Request Form and Fees
 - b. Resolution 24-07 Approving Amended Defense Counsel List
 - 4. **Treasurer - Kenneth MacMillan**
 - a. Approval of the Bill List for all Fund Years
 - b. Treasurer's Report
 - c. Investment Status
(to be sent under separate cover)
 - 5. **Financial Presentation**
 - a. Actuarial Report as of June 30, 2024 – Kyle Mrotek, Actuarial Advantage
(to be sent under separate cover)
 - b. Financial Report as of June 30, 2024 - Shawn Gillon, WithumSmith+Brown
(to be sent under separate cover)
 - c. Resolution 24-08 Certifying Annual Audit
 - d. Certification of Governing Body
 - 6. **Administrator - Risk and Loss Managers, Inc.**
 - a. Summary of Topics
 - 7. **Loss Control Services - Matthew Genna, J. A. Montgomery Consulting, LLC**
 - 8. **Managed Care Organization – Medlogix**
(to be sent under separate cover)
 - 9. **Risk Management Consultants**
 - 10. **Claims Servicing Organization - Qual-Lynx**
- VI. **Old Business**
- VII. **New Business**

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VIII. Claims Sub-Committee Report

A. Ratification of the Claims Sub-Committee's October 10, 2024 and November 14, 2024 Meeting Minutes

(to be sent under separate cover)

IX. Public Comment

X. Closed Session

A. Claims and Contractual Matters, as required

XI. Open Session

A. Payment Authorizations and Other Actions Established in Closed Session

XII. Adjournment